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November 27, 2007

TO: Supervisor Zev Yaroslavsky, Chairman  
Supervisor Gloria Molina  
Supervisor Yvonne B. Burke  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

FROM: J. Tyler McCauley   
Auditor-Controller

SUBJECT: **GROUP HOME PROGRAM MONITORING REPORT – BOYS  
REPUBLIC – CHINO-MAIN CAMPUS, GIRLS REPUBLIC, SANTA ANA  
RESIDENCE, POMONA RESIDENCE AND SILVERLAKE RESIDENCE  
GROUP HOMES**

We have completed a review of Chino-Main Campus, Girls Republic, Santa Ana Residence, Pomona Residence and Silverlake Residence Group Homes (Group Home or Agency) operated by Boys Republic. Each Group Home contracts with the Department of Children and Family Services (DCFS) and the Probation Department (Probation).

Chino-Main Campus Group Home is a 148-bed facility, which provides care for boys ages 13-17 years who exhibit behavioral, social and emotional difficulties. At the time of the monitoring visit, Chino-Main Campus Group Home was providing services for sixty Probation children, twenty-six Alameda County children, eighteen Riverside County children, seventeen San Bernardino County children, seven Orange County children, seven Contra Costa children, two Tulare County children, two San Joaquin County children, two San Francisco County children and one Ventura County child.

Girls Republic Group Home is an eight-bed facility, which provides care for girls ages 13-17 years who exhibit behavioral, social and emotional difficulties. At the time of the monitoring visit, Girls Republic Group Home was providing services for two Probation children, three Orange County children, one Contra Costa child and one San Mateo County child.

*"To Enrich Lives Through Effective and Caring Service"*

Santa Ana Residence Group Home is a twenty-bed facility, which provides care for boys ages 14-17 years who exhibit behavioral, social and emotional difficulties. At the time of the monitoring visit, Santa Ana Residence Group Home was providing services for fourteen Probation children, two Santa Barbara County children and two Orange County children.

Pomona Residence Group Home is a 10-bed facility, which provides care for boys ages 13-17 years who exhibit behavioral, social and emotional difficulties. At the time of the monitoring visit, Pomona Residence Group Home was providing services for two Probation children, three San Bernardino County children, two Contra Costa County children, one Alameda County child and one Riverside County child.

Silverlake Residence Group Home is a twenty-bed facility, which provides care for boys ages 14-17 years who exhibit behavioral, social and emotional difficulties. At the time of the monitoring visit, Silverlake Residence Group Home was providing services for fifteen Probation children, one Contra Costa County child and one San Francisco County child.

Pomona Residence and Girls Republic Group Homes are located in the First District.

Silverlake Residence Group Home is located in the Second District.

Chino-Main Campus Group Home is located in San Bernardino County.

Santa Ana Residence Group Home is located in Orange County.

### **Scope of Review**

The purpose of the review is to determine whether the Agency is providing the services as outlined in their Program Statement. Additionally, the review covers basic child safety and licensing issues and includes an evaluation of the Agency's Program Statement, internal policies and procedures, child case records, a facility inspection and interviews with children placed in the Group Home at the time of the review. Interviews with children are designed to obtain their perspectives on the program services provided by the Agency and to ensure adherence to the Foster Youth Bill of Rights.

### **Summary of Findings**

Generally, the Agency is providing the services as outlined in their Program Statement. The Agency needs to address several deficient areas.

All five Group Homes need to develop comprehensive Needs and Services Plans that include short and long term goals and provide children with the required minimum

weekly allowance. Additionally, the following are examples of the deficiencies that need to be addressed by each group home.

Chino-Main Campus Group Home needs to paint, clean and make several repairs throughout the seven cottages. The Group Home also needs to assess children for needed services within 30 days of placement and ensure that staff treats children with respect and dignity.

Pomona Residence Group Home needs to clean two areas in the home and provide children with a sufficient quantity and quality of clothes.

Girls Republic Group Home needs to clean several areas in the home and encourage and assist all children in creating and maintaining photo albums/life books.

Santa Ana Residence Group Home needs to replace bed comforters on the children's beds.

Silverlake Residence Group Home needs to include input from all members of the treatment team in the development and implementation of the Needs and Services Plans.

Attached is a detailed report of the review.

### **Review of Report**

We discussed our report with the Agency's management. In response to the recommendations made in the report, the Agency's management completed a corrective action plan (attached) which we approved. We thank the management and staff for their cooperation during our review.

If you have any questions, please contact me or have your staff contact Don Chadwick at (626) 293-1102.

JTM:DC:CC:bg

### **Attachments**

c: William T Fujioka, Chief Executive Officer  
Patricia S. Ploehn, Director, DCFS  
Susan Kerr, Chief Deputy Director, DCFS  
Robert B. Taylor, Chief Probation Officer  
Max Scott, Executive Director, Boys Republic  
Public Information Office  
Audit Committee

**Boys Republic  
Chino-Main Campus Group Home  
Chino, California 91709  
License Number: 360900096  
Rate Classification Level: 5**

**I. Facility and Environment**

**Method of assessment – Observation**

**Comments:**

Chino-Main Campus Group Home is located on a 200-acre farm and has an agricultural campus-like setting. The living quarters of this facility are divided into seven dormitory style cottages. The exterior of the Group Home is well maintained. The front and back yards are clean and adequately landscaped.

Generally, the interior of the Group Home is well maintained. The common quarters are neat. There is adequate furniture and lighting in the Group Home. The Group Home provides a home-like environment. However, there are a few areas in need of improvement in several of the cottages. In Fowler cottage, there are ants around the sinks and vanities in the downstairs bathroom. In Hunt cottage, the kitchen cabinets are stained and the bathroom window screens are missing. In the second bathroom, there is standing water on the floor and electrical wires are hanging from a hole in the ceiling, which presents a safety hazard. In McCormick and Laws cottage, the walls in the bathrooms have cracks, broken plaster and worn paint.

Overall, the children's bedrooms are adequately maintained. The rooms are orderly and have age-appropriate personalized decorations. There is adequate furniture, lighting and storage space. Window screens are in good repair. However, in Fowler cottage, the blinds are dirty in bedroom four and the blinds are missing in bedroom five. In Hunt cottage, the carpet is dirty throughout the bedrooms. In Brewer cottage, there is a missing light fixture cover. In Laws cottage, the carpet is dirty in bedroom eight. The mattresses are comfortable, and the beds all have a full complement of linens. However, the linen is dirty on a number of beds in Fowler, Hunt and Graves cottages. Children's sleeping arrangements are appropriate.

The Group Home maintains age-appropriate and accessible recreational equipment. There are also board games, a TV and a DVD player. Books and resource materials, including a computer with a variety of programs, are also available.

The Group Home maintains a sufficient supply of perishable and non perishable foods.

## **Recommendations**

### **1. Boys Republic management:**

- a. Remove the ants from around the sink and vanities in Fowler cottage.
- b. Refinish the kitchen cabinets in Hunt cottage.
- c. Replace missing window screens in Hunt cottage.
- d. Remove the standing water in Hunt cottage.
- e. Repair the ceiling with the exposed electrical wires in Hunt cottage.
- f. Repair the walls and paint the bathrooms in McCormick and Laws cottages.
- g. Clean or replace the blinds as needed in Fowler cottage.
- h. Clean the carpet in the bedrooms of Hunt and Laws cottages as needed.
- i. Replace the light fixture cover in Brewer cottage.
- j. Replace linens as needed in Fowler, Hunt and Graves cottages.

## **II. Program Services**

### **Method of assessment – Review of relevant documents and interviews**

#### **Sample size: Two**

#### **Comments:**

Children meet the Group Home's population criteria as outlined in their Program Statement. However, children are not assessed for needed services within thirty days of placement.

The Needs and Services Plans (NSPs) are not developed or implemented by the treatment team. The NSPs are not current, comprehensive and do not include short or long term goals.

Case files reflect adequate documentation to show that children are receiving treatment services.

## **Recommendations**

### **2. Boys Republic management:**

- a. Assess children for needed services within 30 days of placement.
- b. Include all members of the treatment team in the development and implementation of the Needs and Services Plans.
- c. Maintain current Needs and Services Plans.
- d. Develop comprehensive Needs and Services Plans that are specific, measurable, attainable, realistic, time limited and include short and long term goals.

## **III. Educational and Emancipation Services**

**Method of assessment – Review of relevant documents and interviews**

**Sample size: Two**

### **Comments:**

Children are attending school. Children are provided with educational support and resources to meet their educational needs and are progressing satisfactorily in school. The Group Home's program includes the development of children's daily living, self-help and survival skills.

Children are provided with opportunities to participate in emancipation and vocational programs as appropriate.

### **Recommendation**

**There are no recommendations for this section.**

#### **IV. Recreation and Activities**

##### **Method of assessment – Review of relevant documents and interviews**

**Sample size: Two**

##### **Comments:**

The Group Home provides children with sufficient recreational activities and leisure time. Children are provided with opportunities to participate in planning activities. Children also participate in extra-curricular, enrichment and social activities in which they have an interest.

The Group Home provides transportation to and from the activities.

##### **Recommendation**

**There are no recommendations for this section.**

#### **V. Psychotropic Medication**

##### **Method of assessment – Review of relevant documents**

##### **Comments:**

Children have current court authorizations for psychotropic medication. Documentation confirms that children are routinely seen by the prescribing psychiatrist.

Children are informed about their psychotropic medication and are aware of their right to refuse medication. Medication distribution logs are properly maintained.

##### **Recommendation**

**There are no recommendations for this section.**

#### **VI. Personal Rights**

##### **Method of assessment – Interviews with children**

**Sample size: Two**

##### **Comments:**

Children are informed about the Group Home's policies and procedures. Children report that they feel safe in the Group Home and are provided with appropriate staff supervision. Generally, children express satisfaction with the quality of their interactions

with staff. However, one child reports that one of the staff members uses profanity and does not treat him with respect and dignity.

Children report that they are assigned chores that are reasonable and not too demanding. Children are allowed to make and receive personal telephone calls, send and receive unopened mail and have private visitors. Children attend religious services of their choice.

Children report that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

Children report satisfaction with meals and snacks.

Children receive voluntary medical, dental and psychiatric care.

### **Recommendation**

- 3. Boys Republic management train staff to treat all children with respect and dignity at all times and monitor their interactions.**

## **VII. Clothing and Allowance**

### **Method of assessment – Review of relevant documents and interviews**

**Sample size: Two**

### **Comments:**

The Group Home provides appropriate clothing, items of necessity and the required \$50 monthly clothing allowance to children. Children are provided with opportunities to select their own clothes. Clothing provided to children is of good quality and of sufficient quantity.

Children spend their allowances as they choose. However, the Group Home does not provide children with the required minimum weekly allowance.

The Group Home provides children with adequate personal care items. Children are also encouraged and assisted in creating and maintaining photo albums/life books.

### **Recommendation**

- 4. Boys Republic management provide children with the required minimum weekly allowance.**



**Boys Republic  
Girls Republic Group Home  
Monrovia, California 91016  
License Number: 191592695  
Rate Classification Level: 10**

**I. Facility and Environment**

**Method of assessment – Observation**

**Comments:**

Monrovia Group Home is located in a residential community. The exterior of the Group Home is well maintained. The front and back yards are clean and adequately landscaped.

Generally, the interior of the Group Home is well maintained. The common quarters are neat. There is adequate furniture and lighting in the Group Home. The Group Home provides a home-like environment. However, the carpet in the TV room and on the stairs is dirty. The bathtub in the main upstairs bathroom is stained and dirty. The shower stall in the second upstairs bathroom is dirty, has mildew and the caulk is worn.

Children's bedrooms are well maintained. The rooms are clean and orderly and have age-appropriate personalized decorations. There is adequate furniture, lighting and storage space. Window coverings and window screens are in good repair. The mattresses are comfortable, and the beds all have a full complement of linens. Children's sleeping arrangements are appropriate.

The Group Home maintains age-appropriate and accessible recreational equipment. There are also board games, a TV and a DVD player. Books and resource materials, including a computer with a variety of programs, are also available.

The Group Home maintains a sufficient supply of perishable and non perishable foods.

**Recommendations**

**1. Boys Republic management:**

- a. Clean the carpet in the TV room and on the stairs.
- b. Clean the bathtub in the main upstairs bathroom.
- c. Clean the shower stall and replace the caulk in the second upstairs bathroom.

## **II. Program Services**

### **Method of assessment – Review of relevant documents and interviews**

**Sample size: Two**

#### **Comments:**

Children meet the Group Home's population criteria as outlined in their Program Statement. Children are assessed for needed services within thirty days of placement.

The treatment team develops and implements the Needs and Services Plans (NSPs) with input from the child. The NSPs are current. However, the NSPs are not comprehensive and do not include short or long term goals.

Case files reflect adequate documentation to show that children are receiving treatment services.

#### **Recommendation**

- 2. Boys Republic management develop comprehensive Needs and Services Plans that are specific, measurable, attainable, realistic, time limited and include short and long term goals.**

## **III. Educational and Emancipation Services**

### **Method of assessment – Review of relevant documents and interviews**

**Sample size: Two**

#### **Comments:**

Children are attending school. Children are provided with educational support and resources to meet their educational needs and are progressing satisfactorily in school. The Group Home's program includes the development of children's daily living, self-help and survival skills.

Children are provided with opportunities to participate in emancipation and vocational programs as appropriate.

#### **Recommendation**

**There are no recommendations for this section.**

#### **IV. Recreation and Activities**

##### **Method of assessment – Review of relevant documents and interviews**

**Sample size: Two**

##### **Comments:**

The Group Home provides children with sufficient recreational activities and leisure time. Children are provided with opportunities to participate in planning activities. Children also participate in extra-curricular, enrichment and social activities in which they have an interest.

The Group Home provides transportation to and from the activities.

##### **Recommendation**

**There are no recommendations for this section.**

#### **V. Psychotropic Medication**

##### **Method of assessment – Review of relevant documents**

##### **Comments:**

According to the Agency's management, there are currently no children taking psychotropic medications. This information is appropriately documented.

Children are aware of their right to refuse medication.

##### **Recommendation**

**There are no recommendations for this section.**

#### **VI. Personal Rights**

##### **Method of assessment – Interviews with children**

**Sample size: Two**

##### **Comments:**

Children are informed about the Group Home's policies and procedures. Children report that they feel safe in the Group Home and are provided with appropriate staff supervision. Children express satisfaction with the quality of their interactions with staff and report that the staff treats them with respect and dignity.

Children report that they are assigned chores that are reasonable and not too demanding. Children are allowed to make and receive personal telephone calls, send and receive unopened mail and have private visitors. Children attend religious services of their choice.

Children report that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

Children report satisfaction with meals and snacks.

Children receive voluntary medical, dental and psychiatric care.

### **Recommendation**

**There are no recommendations for this section.**

## **VII. Clothing and Allowance**

### **Method of assessment – Review of relevant documents and interviews**

**Sample size: Two**

#### **Comments:**

The Group Home provides appropriate clothing, items of necessity and the required \$50 monthly clothing allowance to children. Children are provided with opportunities to select their own clothes. Clothing provided to children is of good quality and of sufficient quantity.

Children spend their allowances as they choose. However, the Group Home does not provide children with the required minimum weekly allowance.

The Group Home provides children with adequate personal care items. However, children are not encouraged or assisted in creating and maintaining photo albums/life books.

### **Recommendations**

#### **3. Boys Republic management:**

- a. Provide children with the required minimum weekly allowance.**
- b. Encourage and assist children in creating and maintaining photo albums/life books.**

**Boys Republic  
Santa Ana Residence Group Home  
Santa Ana, California 92701  
License Number: 300600097  
Rate Classification Level: 4**

**I. Facility and Environment**

**Method of assessment – Observation**

**Comments:**

Santa Ana Residence Group Home is located in a residential community. The exterior of the Group Home is well maintained. The front and back yards are clean and adequately landscaped.

The interior of the Group Home is well maintained. The common quarters are neat and clean. There is adequate furniture and lighting in the Group Home. The Group Home provides a home-like environment.

Children's bedrooms are well maintained. The rooms are clean and orderly and have age-appropriate personalized decorations. There is adequate furniture, lighting and storage space. Window coverings and window screens are in good repair. The mattresses are comfortable, and the beds all have a full complement of linens. However, the comforters on the children's beds are worn and torn. Children's sleeping arrangements are appropriate.

The Group Home maintains age-appropriate and accessible recreational equipment. There are also board games, a TV and a DVD player. Books and resource materials, including a computer with a variety of programs, are also available.

The Group Home maintains a sufficient supply of perishable and non perishable foods.

**Recommendation**

- 1. Boys Republic management replace the bed comforters on the children's beds.**

**II. Program Services**

**Method of assessment – Review of relevant documents and interviews**

**Sample size: Three**

**Comments:**

Children meet the Group Home's population criteria as outlined in their Program Statement. Children are assessed for needed services within thirty days of placement.

The Needs and Services Plans are current. However, all members of the treatment team are not included in the development or implementation the NSPs. The NSPs are not comprehensive and do not include short or long term goals.

Case files reflect adequate documentation to show that children are receiving treatment services.

**Recommendations**

**2. Boys Republic management:**

- a. Include all members of the treatment team in the development and implementation of the Needs and Services Plans.
- b. Develop comprehensive Needs and Services Plans that are specific, measurable, attainable, realistic, time limited and include short and long term goals.

**III. Educational and Emancipation Services**

**Method of assessment – Review of relevant documents and interviews**

**Sample size: Three**

**Comments:**

Children are attending school. Children are provided with educational support and resources to meet their educational needs and are progressing satisfactorily in school. The Group Home's program includes the development of children's daily living, self-help and survival skills.

Children are provided with opportunities to participate in emancipation and vocational programs as appropriate.

**Recommendation**

**There are no recommendations for this section.**

#### **IV. Recreation and Activities**

##### **Method of assessment – Review of relevant documents and interviews**

**Sample size: Three**

##### **Comments:**

The Group Home provides children with sufficient recreational activities and leisure time. Children are provided with opportunities to participate in planning activities. Children also participate in extra-curricular, enrichment and social activities in which they have an interest.

The Group Home provides transportation to and from the activities.

##### **Recommendation**

**There are no recommendations for this section.**

#### **V. Psychotropic Medication**

##### **Method of assessment – Review of relevant documents**

##### **Comments:**

According to the Agency's management, there are currently no children taking psychotropic medications. This information is appropriately documented.

Children are aware of their right to refuse medication.

##### **Recommendation**

**There are no recommendations for this section.**

#### **VI. Personal Rights**

##### **Method of assessment – Interviews with children**

**Sample size: Three**

##### **Comments:**

Children are informed about the Group Home's policies and procedures. Children report that they feel safe in the Group Home and are provided with appropriate staff supervision. Children express satisfaction with the quality of their interactions with staff and report that the staff treats them with respect and dignity.

Children report that they are assigned chores that are reasonable and not too demanding. Children are allowed to make and receive personal telephone calls, send and receive unopened mail and have private visitors. Children attend religious services of their choice.

Children report that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

Children report satisfaction with meals and snacks.

Children receive voluntary medical, dental and psychiatric care.

### **Recommendation**

**There are no recommendations for this section.**

## **VII. Clothing and Allowance**

### **Method of assessment – Review of relevant documents and interviews**

**Sample size: Three**

### **Comments:**

The Group Home provides appropriate clothing, items of necessity and the required \$50 monthly clothing allowance to children. Children are provided with opportunities to select their own clothes. Clothing provided to children is of good quality and of sufficient quantity.

Children spend their allowances as they choose. However, the Group Home does not provide children with the required minimum weekly allowance.

The Group Home provides children with adequate personal care items. Children are also encouraged and assisted in creating and maintaining photo albums/life books.

### **Recommendation**

**3. Boys Republic management provide children with the required minimum weekly allowance.**



**Boys Republic  
Pomona Residence Group Home  
Pomona, California 91767  
License Number: 191500098  
Rate Classification Level: 5**

**I. Facility and Environment**

**Method of assessment – Observation**

**Comments:**

Pomona Residence Group Home is located in a residential community. The exterior of the Group Home is well maintained. The front and back yards are clean and adequately landscaped.

Generally, the interior of the Group Home is well maintained. The common quarters are neat and clean. There is adequate furniture and lighting in the Group Home. The Group Home provides a home-like environment. However, in the downstairs bathroom the bath tub is stained, dirty and the caulk is worn.

Overall, children's bedrooms are well maintained. The rooms are orderly and have age-appropriate personalized decorations. There is adequate furniture, lighting and storage space. Window coverings and window screens are in good repair. However, the carpet throughout the bedrooms is dirty. The mattresses are comfortable, and the beds all have a full complement of linens. Children's sleeping arrangements are appropriate.

The Group Home maintains age-appropriate and accessible recreational equipment. There are also board games, a TV and a DVD player. Books and resource materials, including a computer with a variety of programs, are also available.

The Group Home maintains a sufficient supply of perishable and non perishable foods.

**Recommendations**

**1. Boys Republic management:**

- a. Clean and re-caulk the bath tub in the downstairs bathroom.
- b. Clean the carpet in the children's bedrooms.

**II. Program Services**

**Method of assessment – Review of relevant documents and interviews**

**Sample size: Two**

**Comments:**

Children meet the Group Home's population criteria as outlined in their Program Statement. Children are assessed for needed services within thirty days of placement.

All members of the treatment team are not included in the development or implementation of the Needs and Services Plans. The NSPs are not current, comprehensive and do not include short and long term goals.

Case files reflect adequate documentation to show that children are receiving treatment services.

**Recommendations**

**2. Boys Republic management:**

- a. Include all members of the treatment team in the development and implementation of the Needs and Services Plans.
- b. Maintain current Needs and Services Plans.
- c. Develop comprehensive Needs and Services Plans that are specific, measurable, attainable, realistic, time limited and include short and long term goals.

**III. Educational and Emancipation Services**

**Method of assessment – Review of relevant documents and interviews**

**Sample size: Two**

**Comments:**

Children are attending school. Children are provided with educational support and resources to meet their educational needs and are progressing satisfactorily in school. The Group Home's program includes the development of children's daily living, self-help and survival skills.

Children are provided with opportunities to participate in emancipation and vocational programs as appropriate.

**Recommendation**

**There are no recommendations for this section.**

#### **IV. Recreation and Activities**

##### **Method of assessment – Review of relevant documents and interviews**

**Sample size: Two**

##### **Comments:**

The Group Home provides children with sufficient recreational activities and leisure time. Children are provided with opportunities to participate in planning activities. Children also participate in extra-curricular, enrichment and social activities in which they have an interest.

The Group Home provides transportation to and from the activities.

##### **Recommendation**

**There are no recommendations for this section.**

#### **V. Psychotropic Medication**

##### **Method of assessment – Review of relevant documents**

##### **Comments:**

According to the Agency's management, there are currently no children taking psychotropic medications. This information is appropriately documented.

Children are aware of their right to refuse medication.

##### **Recommendation**

**There are no recommendations for this section.**

#### **VI. Personal Rights**

##### **Method of assessment – Interviews with children**

**Sample size: Two**

##### **Comments:**

Children are informed about the Group Home's policies and procedures. Children report that they feel safe in the Group Home and are provided with appropriate staff supervision. Children express satisfaction with the quality of their interactions with staff and report that the staff treats them with respect and dignity.

Children report that they are assigned chores that are reasonable and not too demanding. Children are allowed to make and receive personal telephone calls, send and receive unopened mail and have private visitors. Children attend religious services of their choice.

Children report that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

Children report satisfaction with meals and snacks.

Children receive voluntary medical, dental and psychiatric care.

### **Recommendation**

**There are no recommendations for this section.**

## **VII. Clothing and Allowance**

### **Method of assessment – Review of relevant documents and interviews**

**Sample size: Two**

#### **Comments:**

The Group Home provides appropriate clothing, items of necessity and the required \$50 monthly clothing allowance to children. Children are provided with opportunities to select their own clothes. However, clothing provided to one child is not of good quality or of sufficient quantity.

Children spend their allowances as they choose. However, the Group Home does not provide children with the required minimum weekly allowance.

The Group Home provides children with adequate personal care items. Children are also encouraged and assisted in creating and maintaining photo albums/life books.

### **Recommendations**

#### **3. Boys Republic management:**

- a. Provide all children with clothing that is of good quality.**
- b. Provide all children with additional clothing items as needed.**
- c. Provide children with the required minimum weekly allowance.**

**Boys Republic  
Silverlake Residence Group Home  
Los Angeles, California 90026  
License Number: 191800953  
Rate Classification Level: 4**

**I. Facility and Environment**

**Method of assessment – Observation**

**Comments:**

Silverlake Residence Group Home is located in a residential community. The exterior of the Group Home is well maintained. The front and back yards are clean and adequately landscaped.

The interior of the Group Home is well maintained. The common quarters are neat and clean. There is adequate furniture and lighting in the Group Home. The Group Home provides a home-like environment.

Children's bedrooms are well maintained. The rooms are clean and orderly and have age-appropriate personalized decorations. There is adequate furniture, lighting and storage space. Window coverings and window screens are in good repair. The mattresses are comfortable, and the beds all have a full complement of linens. Children's sleeping arrangements are appropriate.

The Group Home maintains age-appropriate and accessible recreational equipment. There are also board games, a TV and a DVD player. Books and resource materials, including a computer with a variety of programs, are also available.

The Group Home maintains a sufficient supply of perishable and non perishable foods.

**Recommendation**

**There are no recommendations for this section.**

**II. Program Services**

**Method of assessment – Review of relevant documents and interviews**

**Sample size: Three**

**Comments:**

Children meet the Group Home's population criteria as outlined in their Program Statement. Children are assessed for needed services within thirty days of placement.

The Needs and Services Plans are current. However, all members of the treatment team are not included in the development or implementation of the NSPs. The NSPs are not comprehensive and do not include short or long term goals.

Case files reflect adequate documentation to show that children are receiving treatment services.

**Recommendations**

**1. Boys Republic management:**

- a. Include all members of the treatment team in the development and implementation of the Needs and Services Plans.
- b. Develop comprehensive Needs and Services Plans that are specific, measurable, attainable, realistic, time limited and include short and long term goals.

**III. Educational and Emancipation Services**

**Method of assessment – Review of relevant documents and interviews**

**Sample size: Three**

**Comments:**

Children are attending school. Children are provided with educational support and resources to meet their educational needs and are progressing satisfactorily in school. The Group Home's program includes the development of children's daily living, self-help and survival skills.

Children are provided with opportunities to participate in emancipation and vocational programs as appropriate.

**Recommendation**

**There are no recommendations for this section.**

#### **IV. Recreation and Activities**

##### **Method of assessment – Review of relevant documents and interviews**

**Sample size: Three**

##### **Comments:**

The Group Home provides children with sufficient recreational activities and leisure time. Children are provided with opportunities to participate in planning activities. Children also participate in extra-curricular, enrichment and social activities in which they have an interest.

The Group Home provides transportation to and from the activities.

##### **Recommendation**

**There are no recommendations for this section.**

#### **V. Psychotropic Medication**

##### **Method of assessment – Review of relevant documents**

##### **Comments:**

According to the Agency's management, there are currently no children taking psychotropic medications. This information is appropriately documented.

Children are aware of their right to refuse medication.

##### **Recommendation**

**There are no recommendations for this section.**

#### **VI. Personal Rights**

##### **Method of assessment – Interviews with children**

**Sample size: Three**

##### **Comments:**

Children are informed about the Group Home's policies and procedures. Children report that they feel safe in the Group Home and are provided with appropriate staff supervision. Children express satisfaction with the quality of their interactions with staff and report that the staff treats them with respect and dignity.

Children report that they are assigned chores that are reasonable and not too demanding. Children are allowed to make and receive personal telephone calls, send and receive unopened mail and have private visitors. Children attend religious services of their choice.

Children report that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

Children report satisfaction with meals and snacks.

Children receive voluntary medical, dental and psychiatric care.

### **Recommendation**

**There are no recommendations for this section.**

## **VII. Clothing and Allowance**

### **Method of assessment – Review of relevant documents and interviews**

**Sample size: Three**

#### **Comments:**

The Group Home provides appropriate clothing, items of necessity and the required \$50 monthly clothing allowance to children. Children are provided with opportunities to select their own clothes. Clothing provided to children is of good quality and of sufficient quantity.

Children spend their allowances as they choose. However, the Group Home does not provide children with the required minimum weekly allowance.

The Group Home provides children with adequate personal care items. Children are also encouraged and assisted in creating and maintaining photo albums/life books.

### **Recommendation**

- 2. Boys Republic management provide children with the required minimum weekly allowance.**



# Boys Republic

3493 Grand Ave., Chino Hills, CA 91709  
(909) 628-1217

Candace Rhue, Group Home Audit Supervisor  
Department of Auditor-Controller,  
Kenneth Hahn Hall of Administration  
500 W. Temple St., Room 515-A  
Los Angeles, CA 90012

October 17, 2007

Dear Ms. Rhue,

Consistent with your department's instructions dated August 27, 2007 pertaining to the group home monitoring report completed by the Auditor-Controller's Office on **Girls Republic** we have made the identified corrections and implemented a Corrective Action Plan as follows:

## I. Facility and Environment

- a. **Recommendation:** Clean the carpet throughout the house.  
**Correction Plan:** A carpet cleaner was brought in and cleaned the carpet throughout the entire house. The house will be monitored for cleanliness by staff in the future and submit work orders when necessary for carpet cleaning.
- b. **Recommendation:** Clean the upstairs bathroom.  
**Correction Plan:** The bathroom has been cleaned thoroughly and monitored by staff and students for cleanliness on a daily basis.
- c. **Recommendation:** Replace the caulk in the upstairs shower.  
**Correction Plan:** The caulk in the upstairs shower has been replaced. The shower will be monitored for necessary repairs and work orders will be submitted on a timely basis.

**Responsibility and Quality Assurance:** Ellen Strickland, the Assistant Supervisor, will be responsible to implement the section of the plan for the facility and environment. Kris MacKnight, Residence Director will act as the quality assurance personnel responsible for monitoring to ensure that the corrective action remains implemented and is working as intended.



-Benjamin Disraeli

## II. Program Services

- a. **Recommendation:** Develop comprehensive Needs and Services Plans that are specific, measurable, attainable, realistic, time limited, and include short and long-term goals  
**Correction Plan:** Regularly formal trainings are planned to teach case working staff how to write the goals in the desirable manner. Supervisory staff, along with caseworkers, make sure that the goals are written correctly prior to them being turned in for distribution.

**Responsibility and Quality Assurance:** Ellen Strickland, the Assistant Supervisor, will be responsible to implement the section of the plan for the facility and environment. Kris MacKnight, Residence Director will act as the quality assurance personnel responsible for monitoring to ensure that the corrective action remains implemented and is working as intended.

## VII. Clothing and Allowance

- a. **Recommendation:** Boys Republic management will provide children with the required minimum weekly allowance.  
**Correction Plan:** An adjustment to the allotment for student allowance was made so they now receive the minimum allotment required. A list is passed out weekly displaying the amount students have in the bank. These will be used for staff and students to monitor the allotment of allowances.
- b. **Recommendation:** Boys Republic management will provide children with Life Books and assist them in the process of developing and maintaining them.  
**Correction Plan:** Girls Republic students will provided with the same Life Books as the students in our other facilities and will have structured opportunities to interact with and contribute to them.

**Responsibility and Quality Assurance:** Ellen Strickland, the Assistant Supervisor, will be responsible to implement the section of the plan for the facility and environment. Kris MacKnight, Residence Director will act as the quality assurance personnel responsible to monitor the allowance allotment and make sure the plan is working as intended.

We are grateful for the visit and express appreciation for the recommendations made. It is helpful to have individuals walk through our facility and view things we perhaps fail to notice in our day-to-day work environment.

Sincerely,



Robert Falk  
Associate Director, Girls Republic

## II. Program Services

- a. **Recommendation:** Develop comprehensive Needs and Services Plans that are specific, measurable, attainable, realistic, time limited, and include short and long-term goals  
**Correction Plan:** Regularly formal trainings are planned to teach case working staff how to write the goals in the desirable manner. Supervisory staff, along with caseworkers, make sure that the goals are written correctly prior to them being turned in for distribution.

**Responsibility and Quality Assurance:** Ellen Strickland, the Assistant Supervisor, will be responsible to implement the section of the plan for the facility and environment. Kris MacKnight, Residence Director will act as the quality assurance personnel responsible for monitoring to ensure that the corrective action remains implemented and is working as intended.

## VII. Clothing and Allowance

- a. **Recommendation:** Boys Republic management will provide children with the required minimum weekly allowance.  
**Correction Plan:** An adjustment to the allotment for student allowance was made so they now receive the minimum allotment required. A list is passed out weekly displaying the amount students have in the bank. These will be used for staff and students to monitor the allotment of allowances.
- b. **Recommendation:** Boys Republic management will provide children with Life Books and assist them in the process of developing and maintaining them.  
**Correction Plan:** Girls Republic students will provided with the same Life Books as the students in our other facilities and will have structured opportunities to interact with and contribute to them.

**Responsibility and Quality Assurance:** Ellen Strickland, the Assistant Supervisor, will be responsible to implement the section of the plan for the facility and environment. Kris MacKnight, Residence Director will act as the quality assurance personnel responsible to monitor the allowance allotment and make sure the plan is working as intended.

We are grateful for the visit and express appreciation for the recommendations made. It is helpful to have individuals walk through our facility and view things we perhaps fail to notice in our day-to-day work environment.

Sincerely,



Robert Falk  
Associate Director, Girls Republic

**Correction Plan:** A steel junction box cover was placed over the hole where the wires were hanging out of the ceiling in the second bathroom in Hunt Cottage.

- f. **Recommendations:** Repair the walls and paint the bathrooms in McCormick and Laws cottages.  
**Correction Plan:** The walls that were damaged have been patched and painted in the bathrooms in McCormick and Laws Cottages. Staff will inspect the cottage regularly and submit work order so maintenance can make future needed repairs in a timely manner.
- g. **Recommendation:** Clean the blinds in bedroom four (although not specifically noted, this undoubtedly referred to Fowler cottage).  
**Correction Plan:** The blinds were replaced with newly purchased blinds in room #4 in Fowler cottage. Blinds will be inspected regularly by staff to ensure cleanliness.
- h. **Recommendation:** Replace the blinds in bedroom five of Fowler Cottage.  
**Correction Plan:** New blinds were purchased and installed to replace the blinds in bedroom five. Blinds will be inspected regularly by staff to ensure that they are in good repair.
- i. **Recommendation:** Clean the carpet in the bedrooms of Hunt and Laws Cottage  
**Correction Plan:** A carpet cleaner was brought in and cleaned the carpet in Hunt and Laws cottage bedrooms. Staff will be monitored for cleanliness by staff in the future and submit work orders when necessary for carpet cleaning.
- j. **Recommendation:** Replace the missing light fixture cover in Quad one of Brewer Cottage.  
**Correction Plan:** The missing light fixture cover in Quad one of Brewer cottage has been replaced with a new cover. Any future necessary repairs will be addressed through work orders to the maintenance department.
- k. **Recommendation:** Replace all dirty linens on the resident's beds in Fowler, Hunt and Graves cottages.  
**Correction Plan:** All dirty linens on the resident's beds in Fowler, Hunt and Graves have been replaced and are taken to the laundry weekly for cleaning. Staff will monitor the cleanliness of linens on a daily basis and be sure that all linens are taken for cleaning every week on their assigned day.

**Responsibility and Quality Assurance:** Our Unit Supervisors will be responsible to implement the section of the plan for the facility and environment. Our Treatment Directors will act as the quality assurance personnel responsible for monitoring to ensure that the corrective action remains implemented and is working as intended.

## **II. Program Services**

- a. **Recommendation:** Assess children for needed services within 30 days of placement.  
**Correction Plan:** A list is prepared and students added as they entered the program to ensure that 30-day assessments are completed in a timely manner.
- b. **Recommendation:** Include all members of the treatment team in the development and implementation of the Needs and Services Plans.

**Correction Plan:** Needs and Services Plans are now sent via email to probation officers with the electronic record of the email as proof that the completed plans have been sent.

- c. **Recommendation:** Provide children with current Needs and Services Plans.  
**Correction Plan:** Clerical staff are maintaining a list of due Plans for each student. This list is provided to the treatment team responsible on a weekly basis. Treatment Directors review the Plans and the lists to make sure the Plans are turned in on a timely basis. The students read and sign these plans to ensure they are aware of the Plan contents.
- d. **Recommendation:** Develop comprehensive Needs and Services Plans that are specific, measurable, attainable, realistic, time limited, and include short and long-term goals  
**Correction Plan:** Regularly formal trainings are planned to teach case working staff how to write the goals in the desirable manner. Supervisory staff, along with caseworkers, make sure that the goals are written correctly prior to them being turned in for distribution.

**Responsibility and Quality Assurance:** Our Unit Supervisors will be responsible to implement the correction plan stated in this section. Our Treatment Directors will act as the quality assurance personnel responsible for monitoring to ensure that the corrective action remains implemented and is working as intended.

#### VI. Personal Rights

- 3. **Recommendation:** Boys Republic Management train staff to treat all children with respect and dignity at all times, and monitor their interactions.  
**Correction Plan:** The issue of staff interaction with students has been addressed. Formal and informal staff training will continue regarding how to treat all children with respect and dignity at all times. Supervisory staff will monitor the interaction of their staff members with the students.

**Responsibility and Quality Assurance:** Our Unit Supervisors will be responsible to implement the training and monitoring regarding staff interactions with students. Our Treatment Directors will act as the quality assurance personnel responsible to make sure training and monitoring are occurring.

#### VII. Clothing and Allowance

- 4. **Recommendation:** Boys Republic management provide children with the required minimum weekly allowance.  
**Correction Plan:** An adjustment to the allotment for student allowance was made so they now receive the minimum allotment required. A list is passed out weekly displaying the amount students have in the bank. These will be used for staff and students to monitor the allotment of allowances.

**Responsibility and Quality Assurance:** Our Unit Supervisors will be responsible to implement this plan. Our Treatment Directors will act as the quality assurance personnel responsible to monitor the allowance allotment and make sure the plan is working as intended.

We are grateful for the visit and express appreciation for the recommendations made. It is helpful to have individuals walk through our facility and view things we perhaps fail to notice in our day-to-day work environment.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lance Parks', with a long horizontal flourish extending to the right.

Lance Parks  
Associate Director, Main Campus

# Boys Republic

3493 Grand Ave., Chino Hills, CA 91709  
(909) 628-1217

October 8, 2007

Candace Rhue, Group Home Audit Supervisor  
Department of Auditor-Controller,  
Kenneth Hahn Hall of Administration  
500 W. Temple St., Room 515-A  
Los Angeles, CA 90012

Dear Ms. Rhue,

Consistent with your department's instructions dated August 27, 2007 pertaining to the group home monitoring report completed by the Auditor-Controller's Office on the Boys Republic-Santa Ana Residence we have made the identified corrections and implemented a Corrective Action Plan as follows:

## I. Facility and Environment

- a. **Recommendation:** Replace the worn and torn bed comforters on the children's beds.  
**Correction Plan:** New comforters have been purchased for all the children's beds.

**Responsibility and Quality Assurance:** Jeff Johansson, the Assistant Supervisor will be responsible to implement the section of the plan for the facility and environment. Garry Hodge, Residence Director, will act as the quality assurance personnel responsible for monitoring to ensure that the corrective action remains implemented and is working as intended.

## II. Program Services

- a. **Recommendation:** Include all members of the treatment team in the development and implementation of the Needs and Services Plans.  
**Correction Plan:** Needs and Services Plans are now sent via email to probation officers with the electronic record of the email as proof that the completed plans have been sent.



-Benjamin Disraeli

- b. **Recommendation:** Develop comprehensive Needs and Services Plans that are specific, measurable, attainable, realistic, time limited, and include short and long-term goals  
**Correction Plan:** Regularly formal trainings are planned to teach case working staff how to write the goals in the desirable manner. Supervisory staff, along with caseworkers, make sure that the goals are written correctly prior to them being turned in for distribution.

**Responsibility and Quality Assurance:** Jeff Johansson, the Assistant Supervisor will be responsible to implement the section of the plan for the facility and environment. Garry Hodge, Residence Director will act as the quality assurance personnel responsible for monitoring to ensure that the corrective action remains implemented and is working as intended.

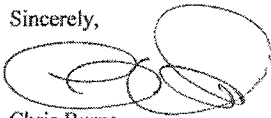
#### VII. Clothing and Allowance

4. **Recommendation:** Boys Republic management provide children with the required minimum weekly allowance.  
**Correction Plan:** An adjustment to the allotment for student allowance was made so they now receive the minimum allotment required. A list is passed out weekly displaying the amount students have in the bank. These will be used for staff and students to monitor the allotment of allowances.

**Responsibility and Quality Assurance:** Jeff Johansson, the Assistant Supervisor will be responsible to implement the section of the plan for the facility and environment. Garry Hodge, Residence Director, will act as the quality assurance personnel responsible to monitor the allowance allotment and make sure the plan is working as intended.

We are grateful for the visit and express appreciation for the recommendations made. It is helpful to have individuals walk through our facility and view things we perhaps fail to notice in our day-to-day work environment.

Sincerely,



Chris Burns  
Associate Director, Community Programs



# Boys Republic

3493 Grand Ave., Chino Hills, CA 91709  
(909) 628-1217

October 8, 2007

Candace Rhue, Group Home Audit Supervisor  
Department of Auditor-Controller,  
Kenneth Hahn Hall of Administration  
500 W. Temple St., Room 515-A  
Los Angeles, CA 90012

Dear Ms. Rhue,

Consistent with your department's instructions dated August 27, 2007 pertaining to the group home monitoring report completed by the Auditor-Controller's Office on the Boys Republic-Pomona Residence, we have made the identified corrections and implemented a Corrective Action Plan as follows:

## I. Facility and Environment

- a. **Recommendation:** Clean and caulk around the bath tub in the downstairs bathroom  
**Correction Plan:** The bath tub has been clean and caulking has been applied to the downstairs bathroom. Staff will regularly inspect the area to ensure that the tub remains clean and to apply caulking themselves or submit a work order for maintenance to take care of it.
- a. **Recommendation:** Clean the carpet in the children's bedrooms  
**Correction Plan:** The carpet has been cleaned carpet cleaning machine. The carpet will be inspected on a regular basis and will be cleaned as needed.

**Responsibility and Quality Assurance:** Cornelius Lee, Caseworker, will be responsible to implement this section of the plan for the facility and environment. Mary White will act as the quality assurance personnel responsible for monitoring facility and environment to ensure that the corrective action remains implemented and is working as intended.

## II. Program Services

- a. **Recommendation:** Include all members of the treatment team in the development and implementation of the Needs and Services Plans.  
**Correction Plan:** Needs and Services Plans are now sent via email to probation officers with the electronic record of the email as proof that the completed plans have been sent.



-Benjamin Disraeli

- b. **Recommendation:** Provide children with current Needs and Services Plans.  
**Correction Plan:** Clerical staff are maintaining a list of due Plans for each student. This list is provided to the treatment team responsible on a weekly basis. Treatment Directors review the Plans and the lists to make sure the Plans are turned in on a timely basis. The students read and sign these plans to ensure they are aware of the Plan contents.
- c. **Recommendation:** Develop comprehensive Needs and Services Plans that are specific, measurable, attainable, realistic, time limited, and include short and long-term goals  
**Correction Plan:** Regularly formal trainings are planned to teach case working staff how to write the goals in the desirable manner. Supervisory staff, along with caseworkers, make sure that the goals are written correctly prior to them being turned in for distribution.

**Responsibility and Quality Assurance:** Mary White, Residence Director, will be responsible to implement the correction plan stated in this section. Our Treatment Directors will act as the quality assurance personnel responsible for monitoring to ensure that the corrective action remains implemented and is working as intended for the program services provided.

#### VII. Clothing and Allowances

- a. **Recommendation:** Provide children with a good quality and a sufficient quantity of clothing.  
**Correction Plan:** Most students enter Boys Republic without any clothes besides that which they are wearing. They receive an advance of their first three months of the contractually required clothing allowance on their first day here. This quantity of clothing is supplanted with items that can be brought from home and the County clothing order that can often take over 6 weeks to arrive.
- b. **Recommendation:** Boys Republic management provide children with the required minimum weekly allowance.  
**Correction Plan:** An adjustment to the allotment for student allowance was made so they now receive the minimum allotment required. A list is passed out weekly displaying the amount students have in the bank. These will be used for staff and students to monitor the allotment of allowances.

**Responsibility and Quality Assurance:** Cornelius Lee, caseworker, will be responsible to implement this plan. Mary White, the Residence Director, will be responsible to monitor the clothing and allowance allotment and make sure the plan is working as intended.

We are grateful for the visit and express appreciation for the recommendations made. It is helpful to have individuals walk through our facility and view things we perhaps fail to notice in our day-to-day work environment.

Sincerely,



Lance Parks  
Associate Director, Pomona Residence

# Boys Republic

3493 Grand Ave., Chino Hills, CA 91709  
(909) 628-1217

October 8, 2007

Candace Rhue, Group Home Audit Supervisor  
Department of Auditor-Controller,  
Kenneth Hahn Hall of Administration  
500 W. Temple St., Room 515-A  
Los Angeles, CA 90012

Dear Ms. Rhue,

Consistent with your department's instructions dated August 27, 2007 pertaining to the group home monitoring report completed by the Auditor-Controller's Office on the Boys Republic-Silverlake Residence, we have made the identified corrections and implemented a Corrective Action Plan as follows:

## II. Program Services

- a. **Recommendation:** Include all members of the treatment team in the development and implementation of the Needs and Services Plans.  
**Correction Plan:** Needs and Services Plans are now sent via email to probation officers with the electronic record of the email as proof that the completed plans have been sent.
- b. **Recommendation:** Develop comprehensive Needs and Services Plans that are specific, measurable, attainable, realistic, time limited, and include short and long-term goals  
**Correction Plan:** Regularly formal trainings are planned to teach case working staff how to write the goals in the desirable manner. Supervisory staff, along with caseworkers, make sure that the goals are written correctly prior to them being turned in for distribution.

**Responsibility and Quality Assurance:** Jayson Moore, Caseworker, will be responsible to implement the correction plan stated in this section. Devon Hosey, Residence Director will act as the quality assurance personnel responsible for monitoring to ensure that the corrective action remains implemented and is working as intended for the program services provided.



-Benjamin Disraeli

## VII. Clothing and Allowances

- a. **Recommendation:** Boys Republic management provide children with the required minimum weekly allowance.  
**Correction Plan:** An adjustment to the allotment for student allowance was made so they now receive the minimum allotment required. A list is passed out weekly displaying the amount students have in the bank. These will be used for staff and students to monitor the allotment of allowances.

**Responsibility and Quality Assurance:** Jayson Moore, Caseworker, will be responsible to implement the correction plan stated in this section. Devon Hosey, Residence Director, will be responsible to monitor the allowance allotment and make sure the plan is working as intended.

We are grateful for the visit and express appreciation for the recommendations made. It is helpful to have individuals walk through our facility and view things we perhaps fail to notice in our day-to-day work environment.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Burns", with a large, stylized flourish extending from the end of the signature.

Chris Burns  
Associate Director, Community Programs